

Minutes - Podium Players Community Theater  
October 8, 2015  
6:30 p.m. – 8:00 p.m.  
East Hampton Library

Present were: David Schwartz, Roy Gauthier, Meghan Gagne, Val Bozzi, Mimi Jones and Karlene Brooks.

- I. Approval of minutes: September minutes were approved with a motion by Meghan Gagne, seconded by Mimi Jones and approved unanimously.
- II. Treasurer's Report: Roy had \$25 membership payment and didn't know who it was, and Meghan said it was hers. Val moved to accept the Treasurer's report and seconded by Mimi and approved unanimously.
- III. Old Business
  1. Moon Over the Brewery:
    - a. Costumes: Kate is doing a fine job on costumes,
    - b. Props: Lois doing a great job on props. Still need miner's hat with light and Karlene has this. Karlene also has a dagger and Meghan has a Samurai sword.
    - c. House: Val and Mimi said they could help with the house. Dave can get a granddaughter or two there, too.
    - d. Lights: Val volunteered to work on lights and needs one tree from the Middle School. Dave said there are no real light cues. Dave will check with Michele tonight and let Val know what she wants.
    - e. Refreshments: Roy and Robin working on this.
    - f. Music: Preshow and intermission. Mimi will get the suitcase PA from Kim. Will need a phone sound for the show.
    - g. Programs: Dave to get information to Meghan and then to Karlene. Val thought yellow paper would be nice for the moon, but doesn't really matter if something else is available.
    - h. Move in and Strike: Dave needs at least 3 other people besides himself on Sunday the 11<sup>th</sup> to move flats and furniture from Roy's garage and again on Saturday the 17<sup>th</sup> after the last show to move things back to Roy's.
    - i. Event Invite: Meghan will create an invite and post it to Let's Talk, new East Hampton site, Dave put it in the Courant.

2. My Son Pinocchio: Karlene reported that this show is going well, in rehearsal with expected show dates of November 19, 20 and 21<sup>st</sup>.
3. Storage update:
  - a. Jodi's: need to do some organization
  - b. Trailer: Dave says we need to clean this out at Paul & Sandy's. After some discussion, realize a date can't be set yet. A lot of things should just be tossed. Val discussed sharing of sets as done by Choate and having a consortium through Facebook, other media sites and not having to store so much. Val says we are the only ones who store this much. A Saturday date will be decided later, but it will be soon.
4. Drop Dead: Dates discussed for Middle School and Dave secured April 7,8,9 and April 15,16,17 for performances. We then realized that April 7,8, and 9<sup>th</sup> are YPCCA show dates so we will only do April 15, 16, and 17 which are just before April vacation. Val discussed auditions and will probably be by invitation.
5. Art's Commission Grant: Val will ask the Art's Commission if we might use the \$300 grant for another show. Send show information to Art's commission for their calendar and website
6. Tabled Items:
  - j. Question on whether or not the election of officers for 2015-16 is in compliance with the new Constitution.
  - k. EHGT update – Art's Commission Grant – Invoice for Son of Pinocchio
  - l. Meeting with Attorney Barber – who, where, when still not known
  - m. Article for publicity – May take photo at Moon Over the Brewery when everyone is together.
- IV. New Business:
  - a. Activity Fees for shows: Discussed how activity fees should be assigned. There should be a cap on family of \$50. Scott Minnick paid \$75 for Pinocchio and it was decided to also give him family membership for this year. If you are a Board member or producing, directing, etc. should you get one child off for activity fee. Meghan would like a policy written out. Val talked about someone volunteering with 20 hours doing costumes, set, etc. Val suggests these people get a free ad. We also have scholarships and we always have that option. We can use bartering for something like this. Producer, director, stage manager, music director, choreographer should have one free person when additional people in

show. Meghan will write this up. Val said if someone is having hardship, we would barter for other help. If someone can't help with anything, a rare situation, write other situation at the discretion of the producer's decision and this should be discussed with producer and director. Anybody who is producing the show should have this. Job descriptions came up and folders of each job has a packet. Meghan would make a packet. A file could be completed on the computer (Mimi as secretary would have this). Perhaps Robin has this information.

- b. Membership: Meghan will revise letter for membership and send to Mimi so that renewals can be sent to those with expiring memberships (everyone). Scott Minnick has paid \$75 in activity fees and it was decided he should have a family membership without additional payment. As people are signing up for memberships, a letter needs to be sent to them.
- V. Adjournment: Meeting was adjourned at 7:49 with a motion by Meghan Gagne and a second by Val Bozzi. Approved unanimously.

Respectfully submitted: Melinda Jones